

Job Title: Energy Advisor - Affordable Warmth

Location: Mainland Argyll & Bute or Lochaber; location flexible with agreement of Allenergy Manager

Salary: £23,267 – £25706

Hours: 35 hours per week, flexible working, 32 days leave per year. Some evening and weekend work may be required occasionally, for which Time Off In Lieu can be taken.

Reporting to: Allenergy Affordable Warmth Team Leader

Qualifications: No minimum prescribed but a degree or similar qualification in a fuel poverty or energy related subject, and City and Guilds Energy Awareness course (6281-01), would be an advantage.

Skills: Candidates must demonstrate all of the following:

- ability to communicate clearly verbally and in writing
- ability to work constructively with a wide range of types of people
- good negotiation skills and an ability to achieve consensus with partners
- ability to empathise with different types of people
- good problem solving
- a clear understanding of pertinent fuel poverty issues and a passion for sustainable energy
- ability to work to own initiative, without day to day supervision
- ability to organise and prioritise workloads
- computer literacy – particularly Word, Excel and Powerpoint

Experience: Candidates should be able to demonstrate the following:

- awareness and understanding of fuel poverty issues (essential)
- knowledge of renewable energy and energy efficiency issues (essential)
- experience in offering advice and support and providing advocacy to individuals (essential)
- experience of conducting home advice visits and home energy checks (essential)
- experience of partnership working, networking and developing productive relationships with stakeholders (desirable)
- an understanding of benefits systems and related application processes (desirable)
- preparation of project plans and reports (desirable)
- management of project databases (desirable)
- experience of working with communities to development and deliver projects & initiatives (desirable)
- experience of public speaking (desirable)
- experience of working with the media (desirable)

Car Use: Full driving license required. Car ownership and use is required; T&S costs will be covered.

Main Job Functions and Activities:

Duties include:

1. Providing face to face advice, support, assistance, coaching and mentoring on home energy related matters. (Advice may be delivered remotely due to virus restrictions)
2. Conducting home energy efficiency surveys and preparing energy reports as part of the assistance provided in (1)
3. Contacting energy suppliers on behalf of vulnerable clients and helping them to access appropriate tariffs
4. Helping households to access grants and schemes that improve home energy efficiency and assisting them through the process
5. Developing, promoting and delivering training workshops to frontline workers on recognising people in fuel poverty and how to help them
6. Promoting and supporting networks of trained professionals, support workers, groups and volunteers who can provide initial help to vulnerable people in fuel poverty, refer them for specialist assistance and support them through their journey
7. Giving talks and training/coaching sessions to target client groups to raise awareness of the impact of cold damp homes on their health, how to improve the energy efficiency of their homes and the help that is available to them
8. Giving general awareness raising talks on fuel poverty and affordable warmth to community groups
9. Preparing guidance material and information resources for health/social care professionals, individuals and carer groups to use
10. Upkeeping records of contacts, activities, outcomes and indicators
11. Helping to prepare reports for the Directors of ALIenergy, funding bodies and project partners
12. Administrative tasks relevant to the post
13. Carrying out relevant tasks as requested by the Team Leader, ALIenergy Manager and Directors

For more information about ALIenergy, visit www.alienergy.org.uk